

Dear Parents and Carers,

At Jewellery Quarter Academy, we are committed to ensuring that every student has the best possible start to each school day. We are therefore writing to remind families about the importance of punctuality and the significant impact that arriving on time has on children's learning, wellbeing and success.

The school day begins promptly, and all students are expected to be in school by 8:35am. Arriving on time allows students to settle into their classrooms, prepare for learning and participate fully in the important start-of-day activities that set the tone for successful learning.

Even a few minutes of lateness can have a cumulative impact over time. Students who arrive late may miss key instructions, morning routines, learning opportunities and social interactions with their peers. Regular punctual attendance helps children develop positive habits, responsibility and readiness to learn.

To support improved punctuality, students who arrive between 8:35am and 9:00am will receive a lunchtime sanction. Responding to lateness within the same school day helps students to build better routines and understand the importance of arriving on time. Missing part of their lunchtime also provides a more immediate and meaningful consequence, helping students to make the connection between their actions and the impact of being late.

We recognise that there may occasionally be exceptional circumstances that affect punctuality. However, we ask all families to make every effort to ensure that children arrive at school before 8:35am each day. Establishing routines such as preparing school bags and uniforms the night before and allowing extra time for the morning journey can make a significant difference.

We greatly value your support in helping us maintain high standards of attendance and punctuality. By working together, we can ensure that every student is ready to learn from the very start of the school day and is able to make the most of every learning opportunity.

Thank you for your continued support.

With best wishes.

Miss Zolna