

Y11 GCSE/BTEC MOCK EXAMS – CODE OF CONDUCT

Monday 14th March 2022 – Monday 28th March 2022



Y11 GCSE/BTEC MOCK EXAMS

Your GCSE/BTEC mock exams will begin on Monday 14th March 2022 and will run until Monday 28th March 2022. The exams will take place under formal exam conditions and there will be external invigilators controlling the exams and all normal procedures will be followed.

You will have been issued with a personalised timetable listing the dates, times, and locations for each of your exams including your seat number. Read your timetable carefully – being in the right place at the right time is your responsibility!

EXAM RULES



YOU **MUST** BE ON TIME FOR ALL YOUR EXAMS:

MORNING EXAM	08:45 AM & 09:00 AM
AFTERNOON EXAM	1:15 PM

IF YOU HAVE A 8:45 AM EXAM GO STRAIGHT TO YOUR EXAM ROOM AND ENSURE ALL YOUR PERSONAL BELONGINGS ARE IN THE BAG ROOM.

YOU MUST LEAVE ALL YOUR PERSONAL BELONGINGS IN THE BAG ROOM BY 8:50 AM FOR YOUR 9:00 AM MORNING EXAM AND 1:10 PM FOR YOUR AFTERNOON EXAM.

EXAM RULES

- NO MOBILES PHONES, WATCHES OR MP3/4 PLAYERS
- NO POTENTIAL TECHNOLOGY/WEB ENABLED SOURCES OF INFORMATION
- IF YOU ARE IN POSSESSION OF UNATHORISED ITEM DURING THE EXAM, EVEN IF YOU DO NOT INTEND TO USE IT, WILL RESULT IN **DISQUALIFICATION** FROM YOUR EXAMINATION AND YOUR OVERALL QUALIFICATION



EXAM RULES



YOU **MUST NOT** HAVE IN YOUR POSSESSION ANY UNAUTHORISED MATERIAL OR EQUIPMENT WHICH MIGHT GIVE YOU AN UNFAIR ADVANTAGE. IF YOU ARE IN POSSESSION OF UNATHORISED MATERIAL OR EQUIPTMENT DURING THE EXAM, EVEN IF YOU DO NOT INTEND TO USE IT, WILL RESULT IN **DISQUALIFICATION**.

PLEASE MAKE SURE YOU LEAVE ANY NOTES IN YOUR BAG BEFORE YOU ENTER THE EXAM ROOM!!

EXAM RULES

ONLY WATER BOTTLES WILL BE PERMITTED INTO THE EXAMINATION ROOM AND **MUST** HAVE THE LABEL REMOVED PRIOR TO ENTERING. ANY BOTTLES CONTAINING ANYTHING OTHER THAN WATER OR WITH LABELS ON WILL BE TAKEN AWAY FROM YOU.

NO FOOD/CHEWING GUM IS TO BE CONSUMED DURING AN EXAM.



EXAM RULES



THERE MUST BE TOTAL SILENCE AT ALL TIMES IN THE EXAMINATION ROOM.

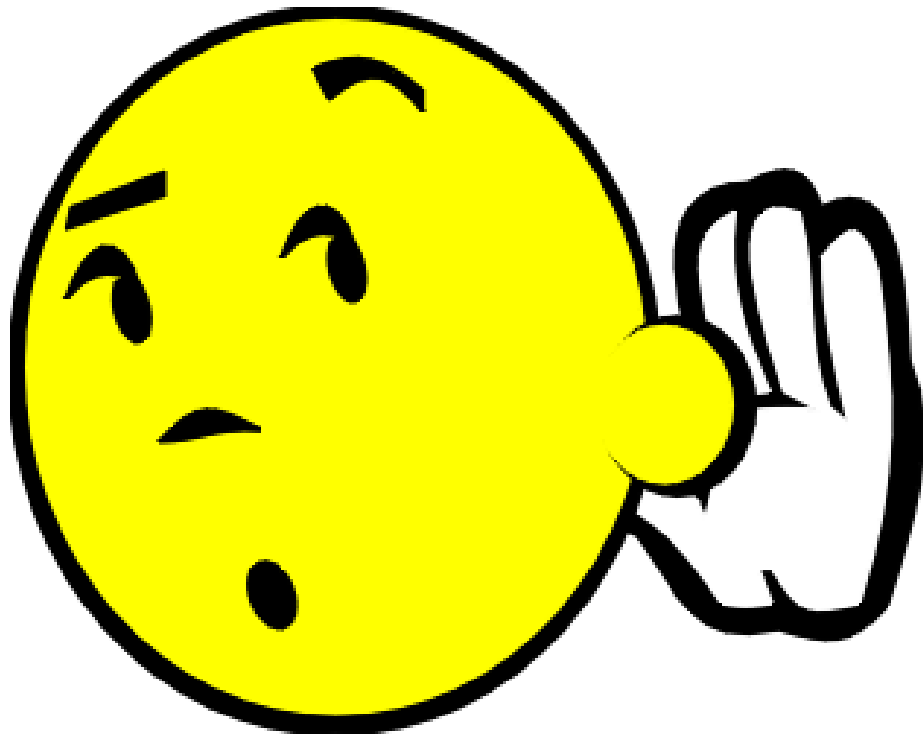
YOU **MUST NOT** TALK TO, ATTEMPT TO COMMUNICATE WITH OR DISTURB OTHER CANDIDATES ONCE YOU HAVE ENTERED THE EXAMINATION ROOM

EXAM RULES

ALL **STATIONARY AND EQUIPMENT**
WILL BE PROVIDED AND THEREFORE
ALL PERSONAL ITEMS CAN BE LEFT IN
YOUR BAG.



EXAM RULES



YOU **MUST** FOLLOW THE INSTRUCTIONS OF THE INVIGILATOR AT ALL TIMES, FAILURE TO DO SO COULD LEAD TO **DISQUALIFICATION**.

IF YOU NEED AN INVIGILATORS ATTENTION AT ANY POINT IN THE EXAM, RAISE YOUR HAND AND WAIT QUIETLY.

WHEN THE INVIGILATOR TELLS YOU TO STOP WRITING YOU **MUST** DO SO STRAIGHT AWAY. YOU **MUST NOT** ATTEMPT TO FINISH A QUESTION OR A SENTENCE AND SHOULD IMMEDIATELY CLOSE YOUR ANSWER BOOKLET.

EXAM RULES

**FULL CORRECT SCHOOL UNIFORM
MUST BE WORN.**

WHEN YOU ARE NOT IN AN EXAM
YOU WILL BE IN YOUR NORMAL
LESSONS SO BRING ALL YOUR
BOOKS AND EQUIPMENT AS YOU
WOULD NORMALLY.



EXAM RULES



YOU MUST MAKE THE MOST OF EVERY MINUTE.

CHECK THOROUGHLY!

EXAM RULES

YOU **MUST** FOLLOW THE SEATING PLAN AND ENSURE YOU ARE SAT IN THE CORRECT SEAT. **COACHING WILL BE APPLIED IF YOU ARE SAT IN THE WRONG SEAT.**

