

# JQA ATTENDANCE

## BULLETIN FOR PARENTS

Attendance Team | 0121 729 7220 OPTION 2

### WHY ATTENDANCE MATTERS

Good attendance helps students make consistent progress, build confidence, and develop positive routines. Missing school can have a significant impact over time. For example, 90% attendance means a student misses nearly half a day of school each week.

Regular attendance is not just a legal requirement, but it is vital for students to maximise their learning and achieve full potential here at Jewellery Quarter Academy. Research shows that students with the best attendance also achieve the best results

### LEAVE IN TERM TIME

To request a Term Time, Leave Form please email:

[enquiry@corejewelleryquarter.academy](mailto:enquiry@corejewelleryquarter.academy) or visit our Reception. This form is to be used to request all types of leave for students. This will need to be returned including any supporting evidence.

Holidays should not be taken in school time. Any Leave of Absence can only be agreed by the Headteacher and only where there are exceptional circumstances.

It is understood that if taking LITT the Local Authority may take legal action/issue a Penalty Notice to each parent for each absent child.

There has been 10 Fixed Penalty Notices applied to families that have taken LITT

Spring Term 2



**JEWELLERY  
QUARTER  
ACADEMY**

### ATTENDANCE EXPECTATIONS

- 1** Punctuality is essential - students are expected to be in school on time
- 2** Students are expected to attend school every day unless they are genuinely unwell
- 3** Parent/Carers are required to call or email if their child is going to be absent -stating the reason for absence
- 4** Promote the importance of daily attendance at home



## ATTENDANCE % GUIDANCE

Outstanding/Good - 97-100%

Good - 95-96%

Concern - 90-94%

Unsatisfactory - 89% and below

**MOMENTS  
MATTER,  
ATTENDANCE  
COUNTS.**

## PUNCTUALITY AT JQA

All students are expected to be on school grounds by 8:31am

Ensure your child attends every day, on time, equipped and ready to learn.

They can arrive between 7:45am and 8am (last entry) for Breakfast Club.

For all other students - Student entrance on Albion St opens at 8:15am and closes at 8:35am.



We have several methods of support for students finding it difficult to come to school for whatever reason.

MADE Mentoring: 1:1 support focused on Attendance support

Place2Be: 1:1 support that covers a wide range of Mental Health Concerns

Compass: Emotionally based school avoidance support.

Please speak with the Year Group Coordinator for any further information

## CONTACT INFO

Thank you for working in partnership with us to achieve the highest possible levels of attendance and punctuality at Jewellery Quarter Academy.

If you require any support please do contact us on 0121 729 7220 OPTION 2 or you can email Mrs Wilkinson

swilkinson@corejewelleryquarter.academy